



RENT ARREARS PROCEDURE

ITEM

1. Premises: -----

2. Agent:

Name: Currie Real Estate Gold Coast

Address: PO Box 888, Main Beach QLD 4217

3. Office Procedure for Rent Arrears:

We detail for your information steps taken by our office with regards to rental arrears.

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| 3-5 Days in arrears | The tenant will receive a reminder courtesy call, SMS text message or email from the Agent. Do not ignore this reminder. Where the Tenant is more than 7 days in arrears this will be in breach of the tenancy. |
| 8 Days in arrears | The Tenant will be served with an RTA Form 11 Notice to Remedy Breach giving 7 day's notice, to bring the rent payments up to date. In the case of a Moveable Dwelling the notice will be 5 days. |
| Expiry of notice period of the RTA Form 11 | The Tenant will be served with an RTA Form 12 Notice to Leave. This notice will terminate the tenancy. The Tenant will have 7 days to vacate the premises. In the case of a Moveable Dwelling the Tenant will have 2 days to vacate. |
| Expiry of the notice period of the RTA Form 12 | The Tenant is required to hand over vacant possession to the Agent. Where the Tenant fails to do so, the Agent will make an application to QCAT for termination and a warrant of possession. |

If you have difficulty in meeting your rent obligations at any time, do not hesitate to contact the Agent as soon as possible.