



## **FINAL INSPECTION GUIDE TO TENANT/S CLEANING – BOND SAVER**

When vacating a rented property we require the house/unit to conform to certain standards. To ensure you receive the full refund of your bond, below is a checklist of requirements to be attended to **before** returning the keys and vacating the property.

### **GENERAL - ALL ROOMS**

- Clean all windows, doors, sliding doors, windows and door tracks, fly screens and security screens
- Flyscreens to be removed carefully and hosed or brushed to remove dirt/dust (if applicable)
- Windows and window sills to be cleaned thoroughly
- Doors and doorframes to be left clean and undamaged
- Marks to be removed from walls (do not use an abrasive)
- Cobwebs to be removed from ceiling cornices and walls
- All light fittings to be cleaned and free from insects
- All floors and skirtings boards to be washed
- All ceiling fans throughout to be free from dust (if applicable)
- Clean all mirrors throughout including wardrobe door mirrors (if applicable)
- Drapes/curtains to be washed or dry cleaned according to fabric and instructions
- All vertical chains to be attached and secure
- All items on inventory to be accounted for (if applicable)

### **KITCHEN**

- The oven and griller is to be cleaned and lined with foil - drip trays to be cleaned of all grease
- Rangehood to be cleaned including the filters (where applicable)
- All cupboards to be cleaned inside & out (don't forget the tops)
- Sink taps and disposal unit (if applicable) to be cleaned and polished
- Walls and tiled areas are to be free from grease
- All benches and floors to be cleaned and free from grease
- The dishwasher is to be left clean. Wipe over internal door and remove debris from bottom drain (if applicable).
- Refrigerator to be defrosted and all surfaces to be cleaned, including shelves, crisper drawers and cavity, switch appliance off at wall and leave door ajar (if applicable)

### **BATHROOM**

- Shower recess to be scrubbed
- Grouting to be free of all soap residue or mildew
- Shower curtain (if applicable) to be washed and shower screen to be cleaned
- All plugholes are to be clean and free from debris
- Mirrors to be wiped over
- All drawers and cupboards to be cleaned
- Toilet to be cleaned thoroughly, including bowl, seat and cistern

### **LAUNDRY**

- Washing machine and clothes drier filter to be cleaned out
- Clean under laundry tub and clean plughole or debris
- Cupboard to be cleaned thoroughly inside and out

### **VERANDAS/PATIO AREA/DECKS (IF APPLICABLE)**

- Sweep, mop, clean railings/glass/perspex and remove any old plants and pots
- Cleaning any exterior light fitting and wash exterior walls
- Remove all cobwebs & dust from all these areas

**GARAGE/CAR SPACES/DRIVEWAYS/CARPORT (IF APPLICABLE)**

- Sweep out & remove all oil residues from concrete, pavers, paths and driveways
- Clean garage door exterior and make sure it is closed and locked
- All council bins to be emptied and washed clean

**CARPET AND PEST CONTROL**

- To be professionally cleaned and a receipt must be provided for verification
- If you have had a pet then pest control for fleas must also be carried out and a receipt must be produced for verification of pest and flea treatment

**FURNISHED PROPERTY (IF APPLICABLE)**

- Ensure all items are pulled out and cleaned. Then put them back in original rooms as per Inventory list which was signed at the beginning of the Tenancy agreement.
- The bedding and couches are to be steam cleaned along with the carpets when done by registered Carpet Cleaner to Australian Standard. Supply paid invoice copy to us when handing in the keys.

**DAMAGE**

Damage that occurs due to the tenant/s neglect will be rectified at the tenant/s cost

**IMPORTANT NOTICE**

**DISCONNECT THE POWER/ELECTRICITY (AFTER 5 DAYS OF VACATING THE PROPERTY)**

**DISCONNECT THE TELEPHONE AND OR INTERNET SERVICE YOU PURCHASED**

**REDIRECT MAIL AND/OR CHANGE YOUR ADDRESS FOR ALL MAIL SERVICES**

**RENT IS PAYABLE BY THE TENANT/S UNTIL ALL KEYS ARE RETURNED**

**“The above cleaning is a guide only and additional cleaning may be required!”**